**COMP3851A – Computing and Information Sciences WIL**

**School of Information and Physical Sciences**

**University of Newcastle – 2023**

“Whenever anyone goes to his or her associates and says: “This is *what* I am good at. This is *how* I work. These are my *values*. This is the contribution I plan to concentrate on and the results I plan to deliver” the response is *always*: “This is most helpful. But why haven’t you told me *earlier*?”” (Drucker, 1999 p.187).

**Course Code:** COMP3851A **Course Name:** Computing and Information

Sciences Work Integrated Learning Part A

**Group No: 1**

| **Name (as in University records)** | **Student Number** | **Contact phone** | **e-mail** |
| --- | --- | --- | --- |
| Daniyaruly Ansar | c3512057 | 89150897 | Ansar.Daniyaruly@uon.edu.au |
| Rauan Zholman | c3501153 | 84041555 | c3501153@uon.edu.au |
| Png Jian Xin | c3512213 | 85714894 | c3512213@uon.edu.au |
| Chan Myae Thinzar Tun | c3512052 | 85396118 | c3512052@uon.edu.au |
| May Thu Kyaing | c3512127 | 94239923 | MayThuKyaing@uon.edu.au |
| Thin Thet Htar San | c3502751 | 82677175 | c3502751@uon.edu.au |





**Discussion and agreement made of the grade expectations of all group members:**

**Project Action Plan**

| **Event** | **Agreed action (specify who will act on it, if anyone)** |
| --- | --- |
| Team member not participating in meetings regularly, or joining the meetings late. | Action 1: Project manager will have a private conversation with that member  Action: 2 Set fit meeting time with reminder  Action: 3 If the issue continues, report to the lecturer |
| Team member not completing work with the level of quality expected. | Action 1: PM will talk to them and explain what needs to be better  Action 2: Offer help to improve their work  Action 3: Team will discuss how to adjust tasks or adjust more |
| Team member dropping out | Action 1: PM will consult the member for reasons of dropping out  Action 2: Inform lecturer  Action 3: NIL |
| Team member not communicating in a timely manner, e.g. taking several days to respond a simple e-mail. | Action 1: PM and DPM will remind that team member  Action 2: Inform lecturer about the member  Action 3: Give a poor rating for that member during evaluation |
| Discussions not achieving goals | Action 1: Hold a group meeting, while referring to the project mission statement  Action 2: Hold a group meeting with assistance from the lecturer  Action 3: NIL |
| Conflict between members (please include as many areas of conflict as you foresee) | Action 1: PM and DPM will try to resolve conflict privately with the members  Action 2: Hold a group meeting to resolve conflicts as a team  Action 3: Seek assistance from lecturer |
| Member not delivering tasks in a timely manner | Action 1: PM will check in to understand the reason to delays  Action 2: Send clear deadlines and send reminders  Action 3: Resign or adjust the tasks to keep the project on track |
| Member dominating group | Action 1: PM speaks privately with the member to give the others chance  Action 2: Use a structured turn taking system during meetings  Action 3: Encourage all the members to share ideas |

**Who will do what in this group work? Even though it is still early, the team should try to provide the best answers here, even with incomplete information and/or concepts about the project goals.**

| Task | Person(s) responsible |
| --- | --- |
| Project Manager | Daniyaruly Ansar |
| Backend Developer | Rauan Zholman |
| UI/UX Designer 1 | Chan Myae Thinzar Htun |
| Web Frontend Developer | May Thu Kyaing |
| Data & Analytics Developer | Png Jian Xin |
| UI/UX Designer 2 | Thin Thet Htar San |
| Testing and Documentation | Everyone |

| Agreed Milestones for Project | Dates |
| --- | --- |
| Team Setup and Planning | 28 May 2025 |
| Requirements and Wireframe | 11 June 2025 |
| Interactive Prototype | 25 June 2025 |
| Design System and Docs | 9 July 2025 |
| Slides and Submission | 31 July 2025 |
| Initial Setup | 14 September 2025 |
| Quiz Creation Module | 28 September 2025 |
| Quiz Delivery and Grading | 12 October 2025 |
| Analytics and Progress Tracking | 26 October 2025 |
| Exports and Testing | 9 November 2025 |
| Final Polish | 23 November 2025 |
| Submission Prep | 18 December 2025 |

Signed (Must be signed by group leader and all members in the group) Date: 3 June 2025













**Reference:**

Drucker, P. F. (1999) Managing oneself, In *Management challenges for the 21st century*, Butterworth-Heinemann, Oxford, pp. 163-195.